

**Nevada City Community Broadcast Group  
Board of Directors Meeting**  
Nevada County Supt. Of Schools Meeting Rooms  
112 Nevada City Highway, at Ridge Road  
Nevada City, California

KVMR Mission Statement

A vibrant community is well informed and involved, embraces diversity, respectfully shares opinions and fosters economic and social justice. KVMR builds community by bringing people together to celebrate the music of the world and give voice to the community.

**Monday, March 26th, 2007  
6:30 p.m.**

**AGENDA**

- 1. Opening**
  - 1.1. Call to Order
  - 1.2. Establish Quorum
  - 1.3. Review and Approve Agenda
  - 1.4. Approve Minutes of January Board Meeting (February meeting was cancelled)
  - 1.5. Accept Committee Reports
- 2. Welcome Guests**
  - 2.1. Invitation to Address the Board  
*(Welcome guests. Please be direct and clear. Please keep your comments to less than five minutes. Tonight, expect that the Board will listen and seek clarity that we understand your remarks.)*
- 3. President's Report**
- 4. Committee Reports**
  - 4.1. General Manager's Report
  - 4.2. Board Committee Reports
    - 4.2.1. Station Development Committee
    - 4.2.2. Financial Review Committee
    - 4.2.3. Board Development Committee MEETING DATE ANNOUNCEMENT
    - 4.2.4. Fundraising Committee
- 5. Open Board Comment**
- 6. Executive Session**
- 7. Next Board Meeting: April 30th, 2007**
- 8. Motion to Adjourn**

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**Meeting Minutes**  
**Monday, March 26th, 2007**

**BOD Present:** Jeff Briggs, Don Kewman, Mikail Graham, Joey Jordan, Jim Lewis, Anne Mason, Greg Sharp, Jeannie Tofanelli, Jim Readle, Joshua Lichterman, Bob Holderness

**BOD Absent:** Dan Wall, David Levin

**Guests Present:** Lee Osborn, Vandah Steffire (Scribe)

**1. Opening**

- 1.1 Meeting called to order by Joey at 6:30 PM
- 1.2 Quorum established.
- 1.3 Agenda approved.
- 1.4 Minutes of January 29th Board Meeting approved as submitted. (February meeting was cancelled and not rescheduled.)
- 1.5 Committee Report reviewed with motion of acceptance made and approved.

**2. Welcome Guests.** Lee Osborn, volunteer broadcaster and new member of Financial Review Committee was welcomed.

- 2.1 Invitation to Address the Board.

**3. President's Report.**

- KVMR is rapidly approaching (July 2007) a thirty year milestone of airway transmission. An advisory committee of five has been formed to look at the big picture and to bring back to David their suggestions as what they think should be the first step in an anniversary event, and at that point involve other interested parties.
- BOD members were invited to participate in a board self assessment tool that provides a helpful outline of what BOD member should be focusing on during these critical times. BOD members were encouraged to identify possible training that would support them in being more effective in their work.
- Appreciation expressed for effectiveness of the BOD – attributed to people pulling together and working together as a team leaving personalities out of the mix and doing what is best for KVMR. BOD thanked for being an exemplary BOD.

**4. Committee Reports**

**4.1 General Manager's Report.** General Manager was not present, appreciation expressed for written report, request that there be a focus on brevity in future reports.

**4.2 Board Committee Reports:**

**4.2.1 Station Development Committee.** Jim gave an update on the development of the 2007 Strategic Plan and the process envisioned for the BOD and community to dialogue and work together to create a Strategic Plan based on input from all interested parties, with the first of three public forums scheduled for April 9<sup>th</sup>. BOD approved Jim sending out template to all who expressed interest in participating in the meetings.

**4.2.2 Financial Review Committee.** Chair Don Kewman reported that KVMR is financially on target this year and that the committee is on its full second draft of the budget for the next three to five years, with an expectation that a final report will be presented to the BOD for review and approval over the next month or two. The Strategic Plan will define priorities and resolve competition for future funding. Current need exists for the BOD to implement a prioritization process that clarifies appropriation of funds between Strategic Plan and General Manager projects. Appreciation was expressed for the cooperation among staff and all involved in the budget process.

**4.2.3 Board Development Committee.** Joey solicited BOD member involvement in this Committee and requested that all complete and return the questionnaire sent out regarding this issue in the hope that this information will identify any orientations we are missing and obtain view points on what needs to be done. Anne (Committee Chair) committed to setting date for and convening Committee meeting.

**4.2.4 Fundraising Committee.** Joey reported the following: a contract was signed for a feasibility study, donor research is underway with results expected back in the next day or two, she would resend the draft Case Statement to BOD members, case for Capital Campaign will then go the Fundraising Committee for review, then to the BOD for their consideration.

Bob Holderness reported on a scheduled fund raiser event in Sacramento, expectation is to generate \$6K, with a similar event planned for Folsom.

**4.2.5 Ad Hoc Risk Assessment & Disaster Preparedness Committee.** No discussion on this agenda item.

**5. Open Board Comment.** Mikail gave notice that he would not be in at the April BOD meeting. Suggestion made by Mikail that BOD discuss and clarify BOD member participation in meetings.

**6. Executive Session**

Personnel matter was discussed. No action taken.

Board personnel matter was discussed. No action taken.

**7. Next Board Meeting: April 30th, 2007**

**8. Motion to Adjourn.** Motion made and approved for meeting adjournment at 9:02 PM.

### **MEETING FOLLOW UP ITEMS**

- Need exists for the BOD to implement a prioritization process that clarifies appropriation of Funds Strategic Plan and General Manger projects. (SDC/BDC)
- BOD members to complete and return board development questionnaire to Anne Mason (BDC)
- Contact RSVP re registering KVMR senior volunteers so that they may receive mileage allocation (\$.17 per mile) for travel expenses when they drive to KVMR on work days. (staff)