

**Nevada City Community Broadcast Group**  
**Board of Directors Meeting**  
Nevada County Supt. Of Schools Meeting Rooms  
112 Nevada City Highway, at Ridge Road  
Nevada City, California

KVMR Mission Statement

A vibrant community is well informed and involved, embraces diversity, respectfully shares opinions and fosters economic and social justice. KVMR builds community by bringing people together to celebrate the music of the world and give voice to the community.

**Minutes - Monday, December 17th, 2007**

**BOD Present:** Anne Mason, David Levin [Ex-Officio], Don Kewman, Jeff Briggs, Jerianne Van Dijk, Joey Jordan, Joshua Lichterman, Lee Osborne, Michael Young, Tony Spinetta  
**BOD Absence:** Bob Holderness (Excused Absence), Dan Wall [Unexcused Absence]  
**Also Present:** Vonnie Steffle – Board Scribe

**1. Opening**

**1.1 Call to Order.** The meeting was called to order at 6:35 PM.

**1.2 Establish Quorum.** Quorum established.

**1.3 Review and Approve Agenda.** The Agenda was reviewed and approved with the addition of a new agenda item (**5.2.1.1 Strategic Plan Report**) and changes in Agenda Item numbers (second **Agenda 5.** changed to **6.**), and first **Agenda Item 6.** changed to **7.**)

**1.4 Approve Minutes.** The minutes were approved with the following correction (Don Wall present.)

**1.5 Accept Committee Reports.** All Committee Reports were accepted as submitted.

**2. Welcome Guests**

**2.1 Invitation to Address the Board.** No Guests were in attendance to welcome or address the Board.

**3. President's Report.** Joey thanked Michael for attending the Staff Meeting and spreading Holiday Cheer. Michael reported that he thanked Staff for their work, quality programming, great business leadership, and meeting budget parameters. Each staff member was given a Gift Certificate and the Staff meeting concluded with all joining in to give David an extended cheer of appreciation.

**4. Review Action Items.** Items appearing on the October and November Action Item Lists were reviewed and discussed with those Items not completed to be reviewed at the January meeting.

**5. Committee Reports**

**5.1 General Manager's Report.** David reported that Mike Thorton will start working on a radio documentary of his recent Middle East trip next week and it will be given national distribution. David said it is hoped that the new ATT DSL connection to Truckee will provide a cleaner sound with minimum degradation and will be completed this week. Lee commented on a recent trip to Truckee that the sound with the new antenna was good.

## **5.2 Board Committee Reports.**

**5.2.1. Station Development Committee.** Lee reported that there are currently two people confirmed who want to be on the committee but others have indicated an interest with the first meeting to be held early January, probably in the evening, with meeting information to be sent the Board and others interested. The need for diversity in membership was emphasized.

**5.2.1.1 Strategic Plan Report.** The current status of this report was discussed. David expressed willingness to assist Bob in integrating Staff input into the revised version. Joey to contact Bob and discuss moving the project forward.

**5.2.2 Financial Review Committee.** Don reported that KVMR is on target for the year to date, with the only area of concern in terms of revenue being the events and planning for the 30<sup>th</sup> Year Anniversary Celebration. Recommendation made that Don review and discuss this issue with the 30<sup>th</sup> Year Anniversary Committee,

**5.2.3 Board Development Committee.** Anne reviewed the 2008 Work Plan for this committee which included the following projects and estimated completion dates: 1. - Re-Write Bylaws – 3/08, 2. - Vetting & Election Process for New Board Members – 7/08, 3. - Develop New Board Member Orientation Plan – 8/08, 4. - Develop One Board Member Training Per Year – As Needed, 5. - Seating Process for New Board Member – 8/08.

**5.2.4 Fundraising Committee.** Joey reported the Committee met today and that a written report would be included in the January Board Packet. Joey gave a brief summary of their meeting with Bill (Capital Campaign consultant) who answered questions (which he described as thorough and excellent) related to their November Report. A “Next Step Discussion” included the following: discuss proposal given to us by Fund Development, identify options, identify factors to go or no go, decide who is going to be the contact person, refine our case statement, identify a launch date for hiring Fund Development Associate so that individual has a time frame for getting contributions from BOD, staff, volunteers, key leaders and committee members

**5.2.5 Ad Hoc Building Committee – Closed Session.** KVMR does not include any Closed Session discussion in KVMR minutes.

**6. Next Board Meeting: January 28<sup>th</sup>, 2008.** Noted.

**7. Motion to Adjourn.** Meeting adjourned at approximately 8:35 PM.

### **Action Items – December Meeting**

1. Don to review and discuss revenues and expenses associated with the 30<sup>th</sup> Year Anniversary Celebration with the Committee responsible for planning for this event.
2. Joey to send Jim Readle a note of appreciation for his assistance and support in working with Jeff on the Ad Hoc Building Committee project.
3. Joey to contact Bob re David's willingness to assist in the integration/merging of Staff input to the revised Strategic Plan.
4. Add Strategic Plan as a January Agenda Item.
5. Lee to add photo to his KVMR bio.

### **Action Items – November Meeting**

1. Bob to review KVMR insurance policies primarily for liability appropriateness.
2. Lee to add personal photo to his KVMR bio.